

**Village of Manley Board
Regular Meeting Minutes
November 1, 2012**

A regular meeting of the Board of Trustees was called to order by Chairperson Betty Meyer, at the Manley Fire Barn, at 7:07 p.m.. Chairperson Meyer advised attendees that the Open Meetings Act is posted on the bulletin board and South wall for review. Roll Call was taken and members present were Kevin Holdorf, Denise Swenson and Susan Christoffersen. Justin Plucknett was absent.

Review and Approval of Agenda The agenda was reviewed and Kevin Holdorf made a motion to accept the Agenda. Denise Swenson seconded the motion. All agreed. Motion carried.

Public Forum A resident addressed the board about a neighbor raking leaves to the corner of their property and leaving them. There is no ordinance on record to address this and no action was taken.

Review / Approval of Minutes (10/18) After reviewing the minutes, Kevin Holdorf made a motion to accept the minutes as written. Denise Swenson seconded the motion. All agreed. Motion carried.

Water/Sewer Report Water Clerk, Dawn Holdorf presented the water report. Deposits for water \$1239.13 and sewer deposits \$1677.50. All residents are current on their bills. Dawn will be reading meters during the month of November. Denise Swenson made a motion to accept the water report. Kevin Holdorf seconded the motion. All agreed. Motion carried.

Newsletter Compensation The compensation for the editor of the Newsletter was further discussed. Susan Christoffersen, again, stated that she felt \$25 per Newsletter was fair compensation, the funding is coming from a Cass County Tourism grant. Kevin Holdorf made a motion to set the Newsletter editor compensation at \$25 per Newsletter. Denise Swenson seconded the motion. All agreed with Susan Christoffersen abstaining from the vote. Motion carried.

Midwest Co-op Noise Complaint Betty Meyer stated she hadn't had time to talk with them yet. The item was tabled until the December meeting.

Building Permit/Hide-A-Way Bar Betty Meyer said she contacted the Cass County Building Inspector Mike Jensen and he was to review his notes and get back to her. She has not heard back from him yet. The item was tabled until the December meeting.

Audit Waiver Request The Audit Waiver Request guidelines were discussed. The request must be submitted to the State by the end of the calendar year so that if it is rejected the Village will have until the end of March to complete a full audit. Treasurer Denise Swenson said she will do the request by the end of the year.

Water Operator Report Water Operator, Kevin Holdorf, said there was a recent water test that was positive for coliform and he is awaiting results of a retest. It was a very low reading so if there is a second positive he will need to chlorinate. The water operator building has been approved by the State Electrical Inspector and we are waiting for OPPD to complete. The surrounding area is being cleaned up and Kevin is working with the property owner on the landscaping around the building. Susan Christoffersen made a motion to accept the Water Operator report. Denise Swenson seconded the motion. All agreed. Motion carried.

Treasurer's Report (Sept., Oct., & Nov.) Treasurer, Denise Swenson presented the following report:

GENERAL CHECKING

| | | | |
|------------------------------------|-------|--------|------------|
| Beg Balance 10-05-2012 | | | \$20208.89 |
| Expense | | | |
| OPPD | | | |
| Fire Barn | 41.80 | | |
| Town Hall | 15.74 | | |
| Community Bldg | 28.84 | 86.38 | |
| Windstream | | 95.12 | |
| Community Bldg. Payment-Nov | | 350.00 | |
| Black Hills | | | |
| Fire Barn | 19.62 | | |
| Community Bldg | 19.62 | | |
| Late fees | .84 | 40.08 | |
| Lee Enterprises-budget hearing not | | 36.19 | |
| Betty Meyer-postage | | 10.70 | |
| Great Plains One Call | | 2.02 | 620.49 |

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|-----------------------------|--|-------------------|
| Deposits | | |
| Cass County Treasurer 10-31 | | 1526.78 |
| Ending Balance 11-1-2012 | | <u>\$21115.18</u> |

WATER CHECKING

| | | |
|------------------------|--|------------|
| Beg Balance 10-05-2012 | | \$14347.20 |
|------------------------|--|------------|

Expenses

| | | |
|----------------------------------|--------|---------|
| Dawn Holdorf-Oct wages | 80.00 | |
| Kevin Holdorf—water wages-Oct | 80.00 | |
| Highway matching funds-Nov | 87.50 | |
| Rural Water – Oct | 862.75 | |
| Terry Meyer- plumbing-water shed | 200.00 | |
| DHHS | 14.00 | 1324.25 |

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|----------------|--|---------|
| Deposits 10-29 | | 1239.13 |
|----------------|--|---------|

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|--------------------------|--|-------------------|
| Ending Balance 11/1/2012 | | <u>\$14262.08</u> |
|--------------------------|--|-------------------|

HIGHWAY CHECKING

| | | |
|-----------------------|--|------------|
| Beg Balance 10-5-2012 | | \$12042.13 |
|-----------------------|--|------------|

Expenses

| | | |
|-------------------------|----------|----------|
| OPPD -Sept streetlights | 364.67 | |
| Bond payment 10-29 | 10000.00 | |
| Interest payment 10-29 | 435.00 | 10799.67 |

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|-------------------|-----------|---------|
| Deposits 10-10 | \$ 175.00 | |
| State of Nebraska | 1457.08 | 1632.08 |

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|--------------------------|--|-------------------|
| Ending Balance 11/1/2012 | | <u>\$ 2874.54</u> |
|--------------------------|--|-------------------|

SEWER CHECKING

| | | |
|-----------------------|--|------------|
| Beg Balance 11/1/2012 | | \$ 1391.62 |
|-----------------------|--|------------|

Expenses

| | | |
|-----------------------------|-------|--|
| Highway matching funds -Oct | 87.50 | |
|-----------------------------|-------|--|

| | | |
|----------------|--|---------|
| Deposits 10-29 | | 1677.50 |
|----------------|--|---------|

Ending Balance 11/1/2012 \$2981.62

COMMUNITY BUILDING CHECKING

Balance 10-5-2012 \$7404.68

Expenses

| | | |
|---------------------------------|---------|--------|
| Denise Swenson PTV | \$30.00 | |
| St. Patrick's Church- ice cream | 30.00 | |
| Terry Meyer- security lights | 60.00 | 120.00 |

Deposits 10-15 50.00

Ending Balance 11-1-2012 \$ 7334.68

CDBG CHECKING

Balance 11-1-2012 \$ 1.27

FIRE BARN SAVINGS

Balance 11-1-2012 \$1956.34

After discussion of getting caught up with missing Treasurer Reports. Kevin Holdorf made a motion to accept the Treasurer's Report presented as long as the September and October reports are presented at the next meeting. Susan Christoffersen seconded the motion. All agreed. Motion carried.

Treasurer, Denise Swenson also presented current bills for payment. Kevin Holdorf made a motion to pay bills presented. Susan Christoffersen seconded the motion. All agreed. Motion carried.

Review Correspondence(Oct.18-Nov. 1) Village Clerk, Kevin Holdorf presented correspondence.

Liquor License Renewal Notice for Hide-A-Way Bar

JEO -Fiscal Report Info on needs for upcoming fiscal year

Cass County notice of Mickey Dalton building application accepted.

Adjourn Denise Swenson made a motion to adjourn the meeting at 9:00 pm. Kevin Holdorf seconded the motion. All agreed. Motion carried.

The next meeting of the Village Board will be on December 6, 2012 at 7:00 pm at the Manley Fire Barn.

“Copies of the minutes and reports are on file at the home of either the Clerk or the Secretary of the Manley Board of Trustees, and available for review upon request, minutes can also be viewed at www.manleyne.com”

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