

**Village Of Manley
Board of Trustees Regular Meeting
July 12, 2018**

The Regular Meeting of the Village of Manley Board of Trustees was called to order on July 12, 2018 by Chairman Betty Meyer at 7:05 PM at the Manley Community Center. Roll call was taken and members present were Betty Meyer, Mickey Dalton, Tim Glas, Denise Swenson and Adam Zierott along with Village Clerk Jolene Dalton and two guests. A copy of the Open Meeting Act is posted in the meeting room for review. The Code of Conduct for Municipalities was read by Chairman BMeyer. Notice of this meeting was posted on our website and in the bulletin boards on the Fire House & Post Office.

Agenda The Claims were asked to be pulled from the Consent Agenda. TGlaser moved & MDalton seconded to approve the amended Agenda. Roll call vote: All approved. Motion carried.

Consent Agenda items approved:

*June 14, 2018 **Minutes**

*June 2018 **Water Clerk Report**

*June 2018 **Treasurer's Report**

*June 2018 **Village Clerk's Report** – Set up FEMA Grants Portal; Recommended that we table discussion of internally preparing our annual Budget at this time; Attended State of NE Records Mgmt. Training session & have been working on developing a retention schedule for our files; “Jumped Up” our General Fund CD to 1.75% for the remaining 15 months of the Certificate.

***Misc Monthly Reports** –

Audit Committee - Tim Glas, Mickey Dalton & Adam Zierott met on June 13th to audit the Treasurer's books from October 2017 thru April 2018. All the books were found to be in order.

Wastewater Specialist – Ed Blunt – (Mar-Apr) Some minor issues were corrected, otherwise everything looked good; (May-Jun) Float system not working properly. Nothing visibly wrong so advised BMeyer of his findings.

811 Locate Calls (14)

Sewer/Lagoons – BMeyer – Had a float replaced in the lift station; Sprayed weeds surrounding each lagoon.

Greenway Environmental & Northern Natural Gas – BMeyer – Finalized details regarding usage of our water & other details regarding work they are doing on their gas lines in the area.

Highway 1 Water Usage – BMeyer - Finalized details regarding usage of our water for their highway resurfacing work.

LUCA (Local Update on Census Addresses)

Railroad Property along East Boundary of Manley

Water Leak at 417 Main Street

Subdivision Proposal

(Note: The Monthly Reports accepted &/or approved with the approval of the Agenda will be attached to the official copy of these minutes.)

***Claims** - Black Hills Energy for CommCtr-\$24.14 & Fire House-\$22.27; DHHS for water testing-\$15.00; OPPD for Fire House&CommCtr-\$120.52, Sewer-\$36.15, Water-\$29.42 & Street Lights-\$341.65; RWD #3 for water-\$1,236.85; WWPS Bldg Fund for CommCtr payment-\$350.00; Windstream for CommCtr-\$94.88 & Fire House-\$97.92; WireBuilt for website maint-\$50.00; Manley Hwy Acct for matching trsf from Sewer Acct-\$136.00 & Water Acct-\$136.00; JDalton for 50-1/4 hr June Village Clerk wages-\$579.21; JFaubion for July water wages & postage-\$124.70; Ed Blunt for Mar-Apr-May-Jun Wastewater Specialist-\$500.00; Ball Insurance for 4th qtrly premium-\$1,061.50; NE Dept of Revenue for 2nd qtr sales tax-\$640.66; One Call Concepts for 2nd qtr digger calls-\$36.30; US Treasury for 2nd qtr P/R taxes-\$323.44; Forms Associates for PTV banners & car show fliers-\$354.00; Big Red Lighting & Electrical for vertical platform lift (VPL) wiring-\$275.00; BrandSafway Solutions for VPL scaffold rental-\$58.40; MDalton for VPL expenses-\$1,190.00; Scott Lynam for VPL labor & cement-\$939.82; MDalton for VPL expenses-\$330.68 & CC bathroom repair-\$3.81; JDalton for

Records Mgmt Training mileage-\$37.06; Manley VFD for firefighter school-\$250.00; Papillion Sanitation for Village CleanUp dumpster-\$150.00; Loftus Septic for May-Jun portable toilet-\$125.00; Mowen Owen's Lawn Mowing for June mowing-\$280.00; Terry Meyer for lagoon spraying-\$150.00; M&N Investments for tractor diesel-\$44.41; MDalton for June lagoon mowing-\$75.00; HTM Sales for lagoon repair-\$344.86; and Meeske Hardware for water main repair supplies-\$8.79.

After a question on one claim was answered, DSwenson moved & TGlaser seconded to accept the Claims. Roll call vote: All approved. Motion carried.

Public Forum

Andrew Bauermeister spoke regarding the letter he received about cars at his residence. He reported that they have been moved. The Board thanked him for coming & gave him confirmation that all is good now.

Two bills of interest to our Village that were passed by the 2018 NE Legislature were mentioned: LB 256 regarding vacant properties and LB 865 regarding the requirement of reading ordinances. JDalton will try to obtain some sample ordinance wording for LB 256 for us to look at.

MDalton reported that the flagpole in front of the Community Center is now cemented in.

After discussion, MDalton moved & TGlaser seconded that DSwenson be given permission to spend a reasonable amount to purchase mulch & other needed garden items for our Village flower beds. Roll call vote: All approved. Motion carried.

Unfinished Business

Nuisance Violations – BMeyer reported that five (5) letters have been sent to date: 111 Broadway, 209 Broadway, 302 Broadway, 202 Cherry, and 106 Locust. There has been a pretty good response to them. Further discussion was held on 220 Main & 105 Locust.

Vertical Platform Lift – MDalton gave an update on the progress of the installation of the Lift.

TEAM (Tobacco Education & Advocacy of the Midlands) – Becky Smart, Coordinator, sent a sample resolution & ordinance to make our park & Community Center campus tobacco-free. After discussion, JDalton read the

Proposed Resolution 18-03:

This Resolution by the Chairperson and Village Board of the Village of Manley, Cass County, Nebraska, approves a tobacco free policy for all outdoor recreational facilities and the Manley Community Center campus.

WHEREAS, there is no safe level of exposure to second hand smoke, whether indoors or outdoors, and tobacco products and second hand exposure to tobacco smoke are related to adverse health risks; and

WHEREAS, parents, coaches and officials serve as role models for youth and should model positive lifestyle choices, including not using tobacco products; and

WHEREAS, use of tobacco products in public places can result in litter and debris that is unsightly and may pose a risk of ingestion by toddlers; and

WHEREAS, restricting use of tobacco products in outdoor areas is intended to protect and promote the health, safety and welfare of community residents, particularly children and youth.

NOW, THEREFORE, be it resolved by the Village of Manley as follows:

1. That all Village-owned playgrounds, pavilions, ball fields and the Manley Community Center campus shall be designated as "tobacco-free" and tobacco use shall be prohibited. For the purpose of this policy, tobacco shall mean any tobacco product (including but not limited to cigarettes, cigars, and smokeless tobacco), electronic nicotine delivery systems (such as e-cigarettes), alternative nicotine products, tobacco product look-alikes and products intended to replicate tobacco products either by appearance or effect.
2. Appropriate signage shall be posted.
3. The residents of Manley shall be notified of this Resolution and it will be published on the Manley website.
4. This policy is intended to be enforced through public information and awareness.

MDalton moved & DSwenson seconded to approve Resolution 18-03 as read. Roll call vote: All approved. Motion carried.

New Business

Because of the Cass County Fair, TGlas moved and MDalton seconded that the next Village Board meeting be scheduled for Wednesday, August 1st at 7:00 PM. Roll call vote: All approved. Motion carried.

JDalton asked the Board to address the problem that there is not enough room in the fire safe to store all the documents that need to be safely, permanently stored (such as our past minutes, important documents, and other reports like Treasurer's & Water). After discussion, the Board decided to keep an eye out for a fire-proof file cabinet at garage sales, etc.

Because of the time, rather than schedule another meeting for Pillage the Village, the event & the various activities were discussed. Details of the discussion can be found in the Pillage the Village file.

Adjournment TGlas moved & MDalton seconded to adjourn the meeting at 8:45 PM. Roll call vote: All approved. Motion carried.

Jolene Dalton
Village Clerk

Date of Approval

*Copies of the minutes and reports are on file at the Manley Village Office and are available for review upon request. Minutes of the meeting can also be viewed at www.manleyne.com.

*In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, religion, age, disability, marital or familial status. (Not all prohibited bases apply to all programs.)