

**Village Of Manley**  
**Board of Trustees Regular Meeting**  
**May 5, 2016**

The Regular Meeting of the Village of Manley Board of Trustees was called to order on May 5, 2016 by Chairman Betty Meyer at 7:01 PM at the Manley Community Center. Roll call was taken and members present were Betty Meyer, Mickey Dalton, Tim Glas, Dawn Holdorf, and Denise Swenson, along with Village Clerk Jolene Dalton and Water Specialist Jack Faubion. A copy of the Open Meeting Act is posted in the Village Office for review. The Code of Conduct for Municipalities was read by Chairman BMeyer. Notice of this meeting was posted on our website and in the bulletin boards on the Fire House & Post Office.

**Agenda** After reviewing the agenda, MDalton moved & TGlaser seconded to approve the agenda. Motion carried.

**Review/Approve Minutes** After reviewing the April 7, 2016 Regular Meeting & Closed Session minutes, TGlaser moved & DHoldorf seconded to accept both sets of minutes. Motion carried.

**Correspondence** \*KCCB Community Cleanup Grant information received. JDalton will check on more details.

**Bills** The following bills were presented: Black Hills Energy for CommCtr-\$114.91 & Fire House-\$79.92; JDalton for 53-1/4 hr April Village Clerk wages-\$491.77; JFaubion for Apr water wages & postage-\$122.95; NE Public Health Environ Lab (DHHS) for water testing-\$15.00; OPPD for Fire House, CommCenter, Sewer, & Water-\$166.97 & Street Lights-\$349.24; RWD#3 for water-\$931.55; WWPS Bldg Fund for CommCtr payment-\$350.00; Windstream for CommCtr-\$119.86 & Fire House-\$98.18; WireBuilt for website maint-\$50.00; Midwest Laboratories for wastewater supplies & testing-\$41.75; EMC Insurance for qtr premium-\$1,778.50; NE Dept of Revenue for 1<sup>st</sup> Qtr sales tax-\$218.95; Heath Lindsey for snowplowing & sanding-\$315.00; Carole's Flowers for Meyer memorial-\$28.70; Turf Care for fertilizer & weed control-\$450.00; A-1 Locksmith for CommCenter keys-\$24.00; and Mowen Owen's Lawn Mowing for 2x-\$280.00. MDalton moved & TGlaser seconded to pay the bills. Motion carried.

**Water/Sewer Reports**

\*JFaubion, Water Specialist, reported that the April water sample reflected an absence of harmful pathogens.

\*MDalton, Water Commissioner, reported the pit meter proceedings at 203 Main Street. After discussion, it was agreed that the property owner should bring any bills she receives to the Board. At that time the Board will make a decision on who is liable for what.

He reported on the visit from the HD Water Supply salesman to look at our meters. After discussion, it was agreed that JDalton will contact LONM to see if they know of any grant money available to upgrade our meters.

\*JDalton, Water Clerk, submitted the April Water Report. Due to default on their 5/20/15 agreement with us, BMeyer & a Board member will deliver a disconnect water letter to 106 Broadway Street and discuss options with them. TGlaser moved & DHoldorf seconded to accept the Water Clerk's report. Motion carried.

**Treasurer's Report** Our insurance policy will expire in a few months so it was decided to get a couple of other bids now. JDalton will contact LONM for other insurance agency suggestions. After reviewing the Treasurer's Report, DHoldorf moved & TGlaser seconded to accept the Treasurer's Report. Motion carried.

TGlaser reported on the audit performed by the Auditing Committee on 4/18/16 on the Treasurer's Books. All accounts were found to be in order. The only suggestion was to include information about our CD on the monthly Treasurer's Report.

**Village Clerk's Report**

\*A 'new resident' letter & the May residents' letter were approved.

\*MDalton will get an "Open" sign to hang in the CommCenter window.

### **Zoning Administrator's Report**

After discussion, T Glas moved & D Holdorf seconded that the Board affirm the Building Permits granted to Dave & Hope Hibler and Mike & Kimberly Jensen by our Zoning Administrator. Motion carried. B Meyer updated the Board on the status of the Matt Macke storage container.

### **Old Business**

The Cass County Tourism Grant for \$5,262.00 that we received for a Community Center sign, parking spaces, & sidewalk work was discussed.

M Dalton moved & T Glas seconded that we accept the bid from Jesse Arias to tear out & pour a new sidewalk from the street, around the south side of the Building, to the west door. Motion carried.

The design of the sign was discussed & B Meyer will ask Precision Signs & Graphics to give us a drawing proof & cost estimate.

It was decided to hold off on a decision on the parking spaces until we finalize the sidewalk & sign to see where we stand financially.

After discussion, T Glas moved & D Holdorf seconded that we donate \$300.00 to the Manley VFD for the three (3) fireman attending Fire School in Grand Island this year.

Having been cancelled twice in April because of rain, a Spur Cleanup date was scheduled again for Wed, May 11<sup>th</sup> at 6:00 PM (with a rain date of May 18<sup>th</sup>).

After discussion, T Glas moved & D Holdorf seconded to contract NL Driveway Maintenance to do the \$10,985 street work as bid. Motion carried.

A brief report was given on the PTV meeting held April 25<sup>th</sup>. We will accept Dave Ortlieb's offer to help grill the meat. The next PTV meeting was scheduled for Wed, May 18<sup>th</sup> at 7:00 PM.

Three properties (103 No. Elm, 105 No. Elm, & the shop by the Manley HideAway) will be the focus this month to send nuisance letters regarding getting the properties cleaned up. T Glas volunteered to compose the letters & J Dalton will ask LONM about the legal way to issue the notices.

### **New Business**

B Meyer volunteered to write up a Resolution for increased Building Permit penalties to be addressed at next month's meeting.

The Village Spring Cleanup was set for June 25<sup>th</sup>. J Dalton will contact Papillion Sanitation to make arrangements.

We have some results from a Traffic Study done at North & Elm Streets. B Meyer will check with NL Driveway Maintenance for further information & price on installing speed bumps. She will also try to arrange having the electronic speedometer placed on the Spur.

We would like to have a report at least quarterly from our VFD. B Meyer will ask them to send a representative to our next meeting.

Our natural gas provider, Black Hills Energy, and the Annexation topics were briefly discussed with no action taken at this time.

**Adjournment** T Glas moved & D Holdorf seconded to adjourn the meeting at 10:11 PM. Motion carried.

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Jolene Dalton  
Village Clerk

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Date of Approval

\*Copies of the minutes and reports are on file at the Manley Village Office and are available for review upon request. Minutes of the meeting can also be viewed at [www.manleyne.com](http://www.manleyne.com).

\*In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, religion, age, disability, marital or familiar status. (Not all prohibited bases apply to all programs.)