

**Village Of Manley
Board of Trustees Regular Meeting
August 4, 2016**

The Regular Meeting of the Village of Manley Board of Trustees was called to order on August 4, 2016 by Chairman Betty Meyer at 7:05 PM at the Manley Community Center. Roll call was taken and members present were Betty Meyer, Mickey Dalton, Tim Glas, Dawn Holdorf, and Denise Swenson, along with Village Clerk Jolene Dalton. Water Specialist Jack Faubion was excused. A copy of the Open Meeting Act is posted in the Village Office for review. The Code of Conduct for Municipalities was read by Chairman BMeyer. Notice of this meeting was posted on our website and in the bulletin boards on the Fire House & Post Office.

Agenda After reviewing the agenda, TGlas moved & DHoldorf seconded to approve the agenda with the addition to approve the July 18, 2016 Special Hearing minutes along with the July 7, 2016 Regulars Meeting minutes. Motion carried.

Review/Approve Minutes After reviewing the July 7, 2016 Regular Meeting and July 18, 2016 Special Hearing minutes, TGlas moved & DHoldorf seconded to approve both sets of minutes. BMeyer abstained. Motion carried. Just for clarification, the LONM was contacted & confirmed that we did not have to post the July 18th Special Meeting minutes.

Correspondence *Received correspondence from JEO with figures for our 2016-17 Street Fund Budget.

*Received notice from the Lower Platte South Natural Resources District that a hydrogeological study will be conducted in our area this summer.

*Received an updated Open Meetings Act poster from LONM. We will replace our old one with it.

Bills The following bills were presented: Black Hills Energy for CommCtr-\$22.03 & Fire House-\$23.65; JDalton for 56 hr July Village Clerk wages-\$517.16; JFaubion for May water wages & postage-\$122.95; NE Public Health Environ Lab (DHHS) for water testing-\$15.00; OPPD for Fire House, CommCenter, Sewer, & Water-\$296.30 & Street Lights-\$340.92; RWD#3 for water-\$1,092.80; WWPS Bldg Fund for CommCtr payment-\$350.00; Windstream for CommCtr-\$119.83 & Fire House-\$99.09; WireBuilt for website maint-\$50.00; EMC Insurance for qtrly premium-\$1,778.50; NE Dept of Revenue for 2nd qtr sales tax-\$650.04; PSG Precision Signs & Graphics for Community Center sign-\$863.00; MDalton for chest freezer & sign mileage-\$193.00; JDalton for postage & envelopes-\$51.58; Farmers & Merchants Bank for annual safe deposit box rent-\$20.00; Forms Associates for PTV fliers-\$88.00; Dave Ortlieb for wood chips & hauling-\$389.90; Mowen Owen's Lawn Mowing for July 4x-\$560.00; Papillion Sanitation for Spring Clean-Up containers-\$214.50; LONM for annual dues-\$251.00; and Loftus Septic Pumping for July portable toilet rent-\$100.00. MDalton moved & TGlas seconded to pay the bills. Motion carried.

Water/Sewer Reports

*JFaubion, Water Specialist, was excused from the meeting, but sent a report that the July water sample reflected an absence of harmful pathogens.

*MDalton, Water Commissioner, reported that, with DSwenson's help, he found the pit meter at 106 Broadway. He also put in a remote meter at 201 Cherry.

*JDalton, Water Clerk, submitted the June Water Report. MDalton moved & DSwenson seconded to accept the Water Clerk's report. Motion carried.

*BMeyer reported that, because of Delton Bolles's health, she has been learning the in's & out's of the lagoons. She got maps of the 3 lagoons to get a handle on where everything is at. She & MDalton mowed the overgrown grass around the lagoons. After discussion about a Sledge Judge, TGlas moved & DHoldorf seconded that we allow BMeyer to further investigate which Sledge Judge would be best for the Village & then purchase one. Motion carried. BMeyer is talking with two people who are considering taking the Lagoon Maintenance position. Discussed how we can use the Village tractor for mowing in the future. DHoldorf moved & TGlas seconded that we pay BMeyer \$37.50 for 2-1/2 hrs mowing (@\$15.00) and MDalton \$87.50 for 2-1/2 hr mowing plus use of his tractor. Motion carried,

Treasurer's Report After reviewing the Treasurer's Report, DSwenson moved & TGlas seconded to accept the Treasurer's Report. Motion carried.

Village Clerk's Report

*Designed an In-Kind Donation Log.

*Because of communication problems, MDalton & DHoldorf's Candidate Filing forms were not received by the Cass County Election Commissioner by the deadline date. They will now have to be write-in candidates.

*We have received notice that Manley has been awarded two Keep NE Beautiful awards, which will be presented at a luncheon in Lincoln on August 25th. TGlas moved & DSwenson seconded that we pay the luncheon cost (\$26.00) for any Board member that wants to attend. Motion carried.

TGlas moved & MDalton seconded to accept the Village Clerk's Report.

MDalton reported that the playground equipment has now been repaired & painted. He will have the ballfield backboard painted by Pillage the Village.

Zoning Administrator's Report – After discussion, TGlas moved & DSwenson seconded that the Board affirm the Building Permit granted to Mickey & Jolene Dalton by our Zoning Administrator. Motion carried. The Matt Macke storage container has satisfactorily met the guidelines of his Building Permit. We will need to review the required setback for fences.

Old Business

Community Center sign – M&JDalton, BMeyer & TGlas were involved in some way by picking up the sign in Bruning, NE, preparing the holes to put the sign in, installing the sign, and putting a dirt berm around it. Thank you. Landscape work will be done to finish it off.

Community Center sidewalk – Replacing the sidewalk has been put on hold until after Pillage the Village.

Community Center parking spaces – BMeyer has talked to the construction company & they are still planning to give us asphalt when the highway construction work is completed.

Nuisance letters – Certified letters were sent to four residents/owners regarding a Special Hearing on Monday, July 18th regarding various property nuisance infractions. One resident satisfactorily cleaned up his property before the Hearing. One resident appeared at the Special Hearing & discussion was held regarding his property. (Since the Hearing he has worked on his property & it is acceptable now.) The other two owners did not appear at the Special Hearing & letters were sent to them with a deadline to clean up their properties or a \$100.00/day fine would be retroactive to the date of the Special Hearing. One of these two owners has been working on their property since the Special Hearing & the work is almost complete. The other owner has mowed his front yard but has still has much work to do in the side & back yards. He was called on the phone during the meeting to discuss the status of his clean up. If we see some progress, we will work with him on the deadline date.

Because of an emergency, BMeyer had to leave & DSwenson took over chairing the meeting.

Pillage the Village – MDalton reported that he purchased a chest freezer for the Community Center for \$158.00. A Pillage the Village Committee meeting was set for Monday, August 8, 2016 at 7:00 PM.

Tornado Siren – The siren has been ordered. Shipping & hook-up arrangements are still being discussed. After discussion, MDalton moved & DSwenson seconded to borrow \$22,000.00 maximum @ 3.5% maximum, favorable terms to be negotiated for purchase, shipping & installation of the tornado siren. Motion carried. With this motion, the following Resolution 16-02 was written:

WHEREAS, it has been determined by the Board of Trustees for the Village of Manley, Cass County, Nebraska that an emergency exists and that it is necessary to pass a resolution for the purpose of securing financing for the purchase of a new siren in the Village of Manley, Cass County, Nebraska.

WHEREAS, the Village recognizes the need to have a sufficient reserve of funds and finds it necessary and desirable to borrow the sum of \$22,000.00 from the Farmers and Merchants Bank of Weeping Water, Nebraska.

THEREFORE, BE IT RESOLVED by the Village Board Chairman and Board of Trustees of the Village of Manley, Cass County, Nebraska, that the Village of Manley shall borrow the sum of \$22,000.00 from the Farmers and Merchants Bank, to pay for the purchase of a new siren for the Village.

BE IT FURTHER RESOLVED that said loan with Farmers & Merchants Bank shall be in the sum of \$22,000.00, payable over a five year period with interest at an annual rate of 1.60%.

BE IT FURTHER RESOLVED that the Village has determined that refinancing of the above existing indebtedness through traditional bond financing would be impractical; refinancing of the existing indebtedness through traditional bond financing could not be completed within the time restraints facing the Village; or financing the existing indebtedness through direct borrowing would generate tax payer savings over traditional bond financing.

BE IT FURTHER RESOLVED that the Village Board Chairman is hereby authorized, empowered, and directed to take any and all steps necessary to complete the loan with Farmers & Merchants Bank of Weeping Water, Nebraska to finance the purchase of a siren for the Village of Manley to include the signing of any promissory note.

Landscape Grant – After discussion, it was decided that JDalton will get a copy of the grant information to all Board members. They are to look it over & let DSwenson know their ideas on different things around the Village we could possibly apply for.

Playground – Mulch was purchased and, on the day of their reunion, the Dalton family spread it around the playground area.

We are still in need of a water contract for any resident having issues with their water & wanting to dig. Because of time constraints presently, we will check with a couple of contacts that might have a sample we could start from.

BMeyer returned to the meeting.

New Business

After discussion, DHoldorf moved & MDalton seconded that we contract with AkSarBen Pipe & Sewer Cleaning Co. to flush our Village sewer lines as they have done in the past. Motion carried.

Last Sunday, during a rental, the sewer backed up in the Community Center. MDalton cleaned it up & sanitized it that day. Because we have another rental this weekend & Pillage the Village in two weeks, DSwenson moved & MDalton seconded that we call RotoSnake to snake out the line now. Motion carried.

Per legal requirement to post, the job titles and salaries in our Village are: Village Clerk-\$10.00/hour and Board members-\$20.00/meeting. MDalton moved & DHoldorf seconded that we retain these jobs & salaries the same as last year. Motion carried.

The cost of a new building water connection & getting copies of our Ordinances that apply to water & sewer hookups was postponed until the next meeting.

MDalton reported that we are losing roofing off the south side of the Community Center. He will contact our insurance company to come & look at the roof.

Adjournment TGlas moved & MDalton seconded to adjourn the meeting at 9:12 PM. Motion carried.

Jolene Dalton
Village Clerk

Date of Approval

*Copies of the minutes and reports are on file at the Manley Village Office and are available for review upon request. Minutes of the meeting can also be viewed at www.manleyne.com.

*In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, religion, age, disability, marital or familiar status. (Not all prohibited bases apply to all programs.)