

**Village Of Manley
Board of Trustees Regular Meeting
May 11, 2023**

The Regular Meeting of the Village of Manley Board of Trustees was called to order on May 11, 2023 by Board Chairman, Denise Swenson at 7:01 PM. The Pledge of Allegiance was recited and roll call was taken. Members present were Denise Swenson, Tim Glas, Patricia Gruber, Phillip Tapp, and Taylor Johnson along with Village Clerk Jessica Tummons, Maintenance Supervisor, Mickey Dalton and six (6) guests. A copy of the Open Meeting Act is posted in the meeting room for review. The Code of Conduct for Municipalities was read by Board Chairman Denise Swenson. Notice of this meeting was posted on the Village website and in the bulletin boards at the Fire House & Post Office.

Agenda – Motion to accept the consent agenda made by TGlaser, Seconded by DSwenson. Roll Call Vote: All in favor. Motion carried.

Consent Agenda items approved:

* **April 2023 Meeting Minutes**

* **April 2023 Correspondence – Letter of Non-Compliance**

* **April 2023 Treasurer’s Report**

* **April 2023 Village Clerk’s Report**

* **April 2023 Maintenance Supervisor Report**

* **April 2023 Misc. Monthly Reports**

Water Specialist - Jack Faubion -

April: Total coliform absent, meets bacteriological standards. E. Coli absent

Wastewater Specialist – Ed Blunt

4/13/23 Looks good; the holes need filled around the lift station maybe with sack crete

4/27/23 Looks good; the finishing pond is getting lower so hope for rain

811 Digger Calls – MDalton

Teb (10) requests for April

Community Center Rentals – JTummons

Saturday May 20, 2023(Stohlman)

Saturday, June 25, 2023 (Sheehan)

Saturday, July 8, 2023 (Clark)

Saturday, August 5, 2023 (Goble)

Remaining Reports

***Claims** – *Black Hills Energy* - \$413.69; *OPPD* - \$177.91; *Papillion Sanitation* for May fee - \$25.90; *Windstream* for CommCtr - \$105.77 and Fire House - \$98.75; *WireBuilt* - \$50.00; *Visa* – \$100.91 for office supplies; *Mickey Dalton* for April Maintenance Supervisor-\$554.10; *Jessica Tummons* for April Village Clerk –\$562.31; *Manley Hwy Acct for matching funds trsf* from Water Acct-\$192.00; *DHHS* (water testing) - \$15; *OPPD* (water)- \$48.90; *RWD #3* for water-\$951.25; *Jack Faubion* for May water postage & Fees-\$129.90; *Manley Hwy Acct for matching funds trsf* from Sewer Acct-\$192; *OPPD* (sewer) - \$38.77; *Ed Blunt* for April wastewater specialist-\$175.00; *Midwest Laboratories* - \$1.80 for testing supplies; *OPPD* (Highway) - \$308.43; *Visa* - \$157.79 for repair of the CC door; *Nicole Shaffer* - \$72 for Easter cookies; *Meeske Hardware* - \$33.54 for paint and rust remover; *Omaha Publications* - \$490 – PTV ad in Cass County Visitor Guide

Motion to pay claims as adding Visa to Community Center and removing QuickBooks for later discussion made by TGlaser, seconded by PGruber. Roll call vote: All in favor. Motion carried.

Public Hearing was opened at 7:12 PM for proposed Special Use Permit at 215 Main Street, Manley, NE 68403

- Property owner TSchmidt asked if PGruber was updated on planning commission meeting info as she was not present at that meeting. Advised she receives all minutes from meeting but discussion among board members only happens during monthly board meetings.
- Board member TJohnson expressed a concern as to how many times can the property owner re-apply for a permit if turned down again. DSwenson advised it depends on vote this time around. But if resident chooses to take back to court if negative vote then court will stop it from happening again.
- Resident BAhrens expressed interest in purchasing the property to make it a restaurant, feels the community and surrounding farmers have a need for the options of food while in fields.
- Board member TGlas asked if anyone knew if there was a regulation on the amount of commercial property dictating if there could be a Post Office in town. Research to be done on this.

Close Public hearing – Motion to close public hearing made by TGlas, Seconded by PTapp. Roll call vote: All in favor. Public Hearing closed at 7:23PM

Unfinished Business

***Nuisance Violations** – DSwenson is working on writing a new ordinance. Asks that reminder letters be sent out to several properties.

***Building Permits** – One new applications

Hobus – Adding a storage building

Motion to approve building permit made by TGlas, seconded by PGruber. Roll call vote: All in favor. Motion approved.

***Community Center Rentals** – Next rental is May 20th. Cleaning scheduled for May 16th @ 7.

***Maintenance Supervisor** – MDalton had nothing new to report. DSwenson asked that Mickey drag the ball field as it is in use.

***Pillage the Village Committee** – No meeting was held. DSwenson provided some Vendor updates. TJohnson has a marketing proposal to be discussed at next PTV meeting.

***Area Garage Sale** – No news

***Community Center Small projects** – Need for bids for upstairs restroom.

***Ordinance Committee** – DSwenson to prepare documents needed to remove unnecessary ordinances

***Asphalt Repair/160th Street Speed bumps** – MDalton provided a bid for sealing of cracks on all streets to be considered. Need to ask Pave LLC what cost would be to add speed bumps to bid.

***Community Center for Homeschool** – working on writing contract specifically for them

***Accountant for Budget** – Received a bid from Stephanie DeGrout in the amount of \$650 for budget prep. Motion to hire made by TG and seconded by TJohnson. Roll call vote; all in favor. Motion carried.

***Hot Rod Fun Run** – Remove from agenda

***Nuisance Ordinance** – DSwenson is currently working on writing

New Business

***MAPA** – Guests provided an overview of services provided

***Arial spraying prohibition** – DSwenson was contacted by a resident regarding this matter and researched prior to the meeting. Planes are flying in US air space which means no ordinance can prohibit it. No way to enforce.

***QuickBooks** - Annual subscription to QuickBooks has expired. Board members would prefer a desktop version if available and would be willing to approve payment for more to keep from payment each year. Clerk to look into options for this. Motion to purchase QuickBooks at a cost up to \$1500 made by DSwenson, seconded by TGlas. Roll call vote: All in favor.

Public Forum

*Spur Clean Up –Needs to be rescheduled for May 18th @ 6PM.

*Audit meeting scheduled for May 17th @ 7PM.

*Need to review contract with Papillion Sanitation to see how far residents can be to still get Manley rate as resident called to say they no longer are receiving Manley rate causing large increase.

Adjournment - DSwenson moved & TGlas seconded to adjourn the meeting at 9:07 PM. Roll call vote: All approved. Motion carried.

Jessica Tummons
Village Clerk

Date of Approval

*Copies of the minutes and reports are on file at the Manley Village Office and are available for review upon request. Minutes of the meeting can also be viewed at www.manleyne.com.

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