

**Village Of Manley
Board of Trustees Regular Meeting
July 13, 2023**

The Regular Meeting of the Village of Manley Board of Trustees was called to order on July 13, 2023 by Board Vice-Chairman, Tim Glas at 7:03 PM. The Pledge of Allegiance was recited and roll call was taken. Members present were Tim Glas, Patricia Gruber, Taylor Dunker, and Phillip Tapp, along with Village Clerk Jessica Tummons, Maintenance Supervisor, Mickey Dalton and five (5) guests. Denise Swenson was excused. A copy of the Open Meeting Act is posted in the meeting room for review. The Code of Conduct for Municipalities was read by Board Vice-Chairman Tim Glas. Notice of this meeting was posted on the Village website and in the bulletin boards at the Fire House & Post Office.

Agenda – Motion to accept the consent agenda made by PGruber, Seconded by PTapp. Roll Call Vote: Voting Aye – 4. Voting Nay - 0. Motion carried.

Consent Agenda items approved:

* **June 2023 Meeting Minutes**

* **June 2023 Correspondence – Letter of Non-Compliance**

* **June 2023 Treasurer’s Report**

* **June 2023 Village Clerk’s Report**

* **June 2023 Maintenance Supervisor Report**

* **June 2023 Misc. Monthly Reports**

Water Specialist - Jack Faubion -

June: Total coliform absent, meets bacteriological standards. E. Coli absent

Wastewater Specialist – Ed Blunt

6/15/23 Need to spray rock on all 3 cells

6/30/23 Lots of duck weed

811 Digger Calls – MDalton

Four (4) requests for April

Community Center Rentals – JTummons

Saturday, July 29, 2023 (Dalton)

Saturday, August 5, 2023 (Goble)

Saturday, August

Saturday, January 7, 2024 (Dalton)

TGlas made a motion to have an Executive session including the Treasurer for question regarding Village Credit Card usage seconded by PTapp. Roll call vote. Voting Aye – 4. Voting Nay – 0. Motion carried. Meeting started at 7:07pm.

Motion made by TGlas at 7:11 to table discussion pending the return of Village Board Chair, Denise Swenson, seconded by PGruber. Roll call vote. Voting aye – 4. Motion carried Meeting restarted at 7:12PM.

Remaining Reports

***Claims** – *Black Hills Energy* - \$77.20; *OPPD* - \$133.36; *Papillion Sanitation* for July fee - \$25.90; *Windstream* for CommCtr - \$105.77 and Fire House - \$98.82; *WireBuilt* - \$50.00; Visa – \$241.74 for office supplies; *Mickey Dalton* for June Maintenance Supervisor-\$554.10; *Jessica Tummons* for June Village Clerk –\$646.45; *Papillion Sanitation* - \$174 for village cleanup; *Mowen Owen* - \$495; *Drop In LLC* - \$110; *US Treasury* - \$611.69 for 2nd Qtr payroll taxes; *One Call Concepts* - \$17.06 for 2nd Qtr digger calls; *The Voice News* - \$5.47 for public hearing notice. *Manley Hwy Acct* for matching funds trsf from Water Acct-\$192.00; *DHHS* (water testing) - \$30; *OPPD* (water)- \$40.19; *Manley Sewer Account*

transfer from water - \$6.85 for Sales/Use tax; *RWD #3* for water - \$1721.25; *Jack Faubion* for July water postage & Fees-\$129.90; *Manley Hwy Acct for matching funds trsf* from Sewer Acct - \$192; *OPPD* (sewer) - \$38.76; *NE dept of revenue* - \$447.95 for 2nd Qtr Sales/use tax; *Ed Blunt* for June wastewater specialist-\$175.00; *Midwest Laboratories* - \$438.40 for annual influent testing; *M & N investments* - \$18.05 for fuel; *OPPD* (Highway) - \$307.96; *Rebecca Goble* - \$301.58 for PTV Concessions; *Letters Unlimited* - \$87 for PTV Expenses; *Forms Associates* - \$319 for PTV Fliers; *Visa* - \$138.17 for water line supplies; *M S Contracting* - \$469.96 for water line parts and labor.

Motion to pay claims as presented made by PGruber and seconded by TDunker. Roll call vote: Voting aye – 3. TGlaser abstained. Motion carried.

Unfinished Business

***Nuisance Violations** – New updates given

103 N Elm – Property owner passed away. Will be going back to bank.

Broadway – Appears to have been possibly a sewer clean up. Hole dug in yard. Possible 811 violation?

New A/C on shed.

Cherry St – needs to have cars all licensed and trailers no parked in right of way or Village property

***Building Permits** – Two new applications

Betty Meyer – Fence on rental property at 115 Cherry.

Motion to approve building permit made by PGruber, seconded by TDunker. Roll call vote: Voting aye - 4. Motion approved.

One Life Church – Fence for daycare

Motion to approve building permit pending church ownership made present on permit made by TDunker, seconded by PGruber. Voting aye – 4. Motion approved.

***Community Center Rentals** – Cleaning set for July 27th and August 3rd at 7PM.

***Maintenance Supervisor** – MDalton reports that new water line for the Community Center hydrant has been completed. Dirt will be pushed back in when village has a dry day. Also reports that maintenance building has restrooms that he feels are wasted space as they aren't utilized and would like the board to consider removal. He will leave the lines so they can be put back in the future if needed.

Motion for removal of inside structures/RR in maintenance building made by PTapp and seconded by PGruber. Voting aye – 4. Motion carried.

***Pillage the Village Committee** – Registration forms for pickleball have been added to the Village Facebook page.

***Community Center Small projects** – Table for DSwenson return.

***Ordinance Committee** – Table for DSwenson to meet with attorney.

***Asphalt Repair/160th Street Speed bumps** – Clerk explained that decisions need to be made on this so that it can be put into the projected spending for the next year's budget. This info will be needed for budget prep. Maintenance Supervisor, MDalton reviewed with board the bids again. 1st bid for crack sealing by Mick Thom has a bid of \$30576. And Overlay bid from Pave LLC for \$54,600 on streets reviewed by board last month. MDalton explained that crack sealing needs to be completed first. Motion made by PGruber to hire Miktom for the crack sealing project seconded by TDunker. Voting aye – 4. Motion carried. MDalton to set up project.

***Community Center for Homeschool** – Just waiting for signed contract from organizer.

***Nuisance Ordinance** – Table waiting for attorney to review.

New Business

*** August Board Meeting date** – August board meeting falls during Cass County fair. Due to conflicts with volunteer time discussion about better meeting time for August. After discussion of dates motion made by PGruber to set meeting on August 15, 2023 at regular meeting time of

7PM, seconded by PTapp. Voting aye – 4. Motion carried.

* **501c for PTV expenses** – TDunker volunteered to look into what it will take to get a 501C document

***Amended Meeting Minutes** – Discussion to amend meeting minutes for April and May to include where public hearing notices were posted as website, Post Office, Fire Hall, and at property of 215 Main Street. Motion made by PGruber to approve the amended meeting minutes was seconded by TGlas. Voting aye – 4. Motion carried.

***Notary Renewal** – Jolene Dalton joined meeting to discuss her notary will expire in September 2023. Notary renewal to be at cost of \$156.18. Motion made by PGruber to approve payment of renewal cost seconded by TDunker. Voting aye- 4. Motion carried. Cost added to claims.

***Small Utility Trailer** – MDalton has started research for a dump trailer. Brought pricing for a 7’ x 14’ scissor lift trailer at M & M Trailer sales in Palmyra for the price of \$13,000. Trailer needed to haul rock for parking lots, Mulch, and trees and waste to dump. After short discussion board asked MDalton to keep looking for other options to compare what’s available.

***LARM Renewal** – Rebecca Goble volunteers to handle insurance research for the Board of Trustees. She was unable to stay at the meeting so table for next month and place higher on agenda.

***Overnight Parking at Community Center** – Board discussed the need to placing up signs for “No Overnight Parking” as well as “No parking on grass” This has been previously discussed and signage would need to be ordered. MDalton to look into pricing from State Penitentiary.

Public Forum

ISO letter has been received by the Village giving a rating of 9. This matter was previously addressed by the board. Will need to respond to get the breakdown of this rating if possible from company.

TSchmidt – Asks Senator Rob Clements if he will be attending the Board of Adjustment Hearing on Friday, July 14, 2023

Adjournment - PGruber moved & TGlas seconded to adjourn the meeting at 9:16 PM. Voting aye – 4. Motion carried.

Jessica Tummons
Village Clerk

Date of Approval

*Copies of the minutes and reports are on file at the Manley Village Office and are available for review upon request. Minutes of the meeting can also be viewed at www.manleyne.com.

*In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, religion, age, disability, marital or familiar status. (Not all prohibited bases apply to all programs.)