

**Village Of Manley
Board of Trustees Regular Meeting
June 14, 2018**

The Regular Meeting of the Village of Manley Board of Trustees was called to order on June 14, 2018 by Chairman Betty Meyer at 7:05 PM at the Manley Community Center. Roll call was taken and members present were Betty Meyer, Mickey Dalton, Tim Glas, Denise Swenson and Adam Zierott along with Village Clerk Jolene Dalton, Becky Smart/TEAM, and one guest. A copy of the Open Meeting Act is posted in the meeting room for review. The Code of Conduct for Municipalities was read by Chairman BMeyer. Notice of this meeting was posted on our website and in the bulletin boards on the Fire House & Post Office.

Agenda MDalton moved & AZierott seconded to approve the Agenda. Roll call vote: All approved. Motion carried.

Consent Agenda items approved:

*May 10, 2018 **Minutes**

*May **Correspondence** - 2017 Annual Water Quality Report for RWD #3; letter from Cass County Board of Commissioners regarding their agenda item to transition from SENDD to MAPA

*May 2018 **Water Clerk Report**

*May 2018 **Treasurer's Report**

*May 2018 **Village Clerk's Report** – Worked with Linda Behrns, KCCB, & Mickey Dalton on submitting a KAB/Lowe's Community Partner Grant application for renovating the ballfield; Continued working on organizing files. Have assembled all minutes from April 1954 to the present except Oct 2009 and June & Nov 2014. Not enough room in fire safe to store these (plus other reports, like Treasurer's & Water)...

***Misc Monthly Reports** –

Animal License Report

Spur Clean-Up

Park Clean Up

Maintenance Building – Purchased numbers & letters and posted correct address on Maintenance Building

Water Specialist - June water sample had no violations

Building Permits (2)

811 Locate Calls (7)

Department of Environmental Quality – working on doing the required annual Influent Test.

General Information - a sterilizing weed killer has been applied to the dirt ball field; one bucket of Certified Wood Chips was delivered to the area beneath the swings & merry-go-round area and need to be distributed.

***Claims** - Black Hills Energy for CommCtr-\$70.36 & Fire House-\$55.37; DHHS for water testing-\$15.00; OPPD for Fire House&CommCtr-\$122.94, Sewer-\$39.41, Water-\$33.62 & Street Lights-\$341.71; RWD #3 for water-\$978.85; WWPS Bldg Fund for CommCtr payment-\$350.00; Windstream for CommCtr-\$94.88 & Fire House-\$101.18; WireBuilt for website maint-\$50.00; Manley Hwy Acct for matching trsf from Sewer Acct-\$136.00 & Water Acct-\$136.00; JDalton for 58 hr May Village Clerk wages-\$663.65; JFaubion for June water wages & postage-\$124.70; Access Elevator & Lifts for vertical platform lift down pymt-17,925.60; United Rent-All for excavator rental-\$416.01; Cooke Construction for CommCenter excavation & pad cement-\$3,838.00; MDalton for VPL door removal & framing expenses-\$210.19; Loftus Septic for Apr-May portable toilet-\$125.00; DSwenson for Village Bonfire food-\$30.42; JDalton for stamps & Maint Bldg #s - \$57.98; Dave Ortlieb for wood chips & hauling-\$150.00; TreeRific for sterilant, fertilization & weed control app-\$435.00; Mowen Owen's Lawn Mowing for Apr & May mowing-\$700.00; Midwest Laboratories for supplies-\$17.05; M&N Investments for tractor diesel-\$37.37; and MDalton for May & 6/3 lagoon mowing-\$142.50.

(Note: The Monthly Reports accepted &/or approved with the approval of the Agenda will be attached to the official copy of these minutes.)

TEAM (Tobacco Education & Advocacy of the Midlands) – Becky Smart, Coordinator, gave a presentation on the organization and their quest to make all parks tobacco-free. The Board agreed to further pursue the possibility of making our park tobacco-free. Becky will write up a sample resolution & ordinance for us to consider, send it to our Clerk, and the Board will further discuss it at next month's meeting. Should we decide to make our park tobacco-free, TEAM will provide needed signage & press releases.

Public Forum

Jolene reported that she received a bill today and inquired if an exception to our policy should be made & a check written out today. The Board agreed to hold to our policy that bills needing to be approved at the monthly Board meeting be received by the Village Clerk by Tuesday before the meeting, at the latest.

A water leak at 417 Main was discussed. All Board members will be notified any time a shut-down of the water system is necessary.

Unfinished Business

Animal Ordinance – Another meeting on the proposed change to our Animal Ordinances was held but could bring no agreement among the Board members. DSwenson moved & MDalton seconded that we leave the Animal Ordinances as they are at this time. Roll call vote: MDalton-yes, BMeyer-no, AZierott-yes, TGLas-no, DSwenson-yes. Motion carried.

Maintenance Building Sliding Door – MDalton & AZierott dug out the rock & gravel from under the present sliding door & greased it. The door is working better now.

Nuisance Violations – A (phone & email) complaint was received on the condition of the property & animals at 111 Broadway. After discussion, JDalton will send a reply that the Board is aware of the problem & is taking steps to improve it. Once again, a few properties that have violations were discussed. BMeyer will take charge of getting letters sent to the appropriate residents.

Vertical Platform Lift – MDalton gave an update on the progress of the installation of the Lift. Building & electrical permits have been filed. A fee for the building permit is waived because we are a municipality.

Pillage The Village – A committee meeting was scheduled for Wednesday, June 20th at 8:00 PM.

TGLas reported that the company made the banners we ordered on the wrong material so they redid the order. They let us keep the “errors” – so we are getting 4 new banners this year for the price of 2.

New Business

Street Closing Request – TGLas moved & MDalton seconded that the Board affirm the approval granted by our Board Chairman to Tom Sorensen, Manley Hide Away, to close off Main Street in front of the bar for a Car Show on Saturday, June 9th. Roll call vote: All approved. Motion carried.

After discussion, MDalton moved & TGLas seconded that sponsorship of our Manley website be set at \$200.00/year. Manley Hide Away is interested in being our sponsor.

A Records Management Training is being offered (no charge) by the NE Secretary of State on June 26th in Omaha. AZierott moved & TGLas seconded that we send our Village Clerk and pay her 2 hours plus mileage to attend the Training Session. Roll call vote: All approved. Motion carried.

Water Sales – BMeyer has received two requests for usage of our water by outside companies:

*The company laying asphalt on Hwy 1 has requested to use our water the days they are working on the highway. MDalton moved & DSwenson seconded that we allow them to use our water at a price of \$5.00 per 1,000 gallons. Roll call vote: All approved. Motion carried.

*A locator for Northern Natural Gas requested to use our water for work they are doing in the area. MDalton moved & AZierott seconded that we allow them to use our water at a price of \$5.00 per 1,000 gallons plus tax. Roll call vote: All approved. Motion carried.

Sewer Line Flushing – After discussion, AZierott moved & TGlas seconded that MDalton call Louisville & line up a date for them to flush the entire village’s sewer lines. Roll call vote: All approved. Motion carried.

Building Permits - TGlas moved & MDalton seconded that the Board affirm the building permits granted by our Zoning Administrator to Patricia Gruber for a deck & to the Village of Manley for a vertical platform lift. Roll call vote: All approved. Motion carried.

Adjournment MDalton moved & TGlas seconded to adjourn the meeting at 8:35 PM. Roll call vote: All approved. Motion carried.

Jolene Dalton
Village Clerk

Date of Approval

*Copies of the minutes and reports are on file at the Manley Village Office and are available for review upon request. Minutes of the meeting can also be viewed at www.manleyne.com.

*In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, religion, age, disability, marital or familiar status. (Not all prohibited bases apply to all programs.)