

# **Village of Manley Board Regular Meeting Minutes July 12, 2012**

A regular meeting of the Board of Trustees was called to order by Chairperson Betty Meyer, at the Manley Fire Barn, at 7:10 p.m.. Chairperson Meyer advised attendees that the Open Meetings Act is posted on the bulletin board and South wall for review. Roll Call was taken and members present were Kevin Holdorf, and Susan Christoffersen. Denise Swenson and Justin Plucknett were absent.

**Review and Approval of Agenda** Susan Christoffersen made a motion to accept the agenda with the addition of the Miss Manley competition, it was overlooked when preparing the agenda but a sign posted in the post office had the entry deadline as July 10. Kevin Holdorf seconded the motion. All agreed. Motion carried.

**Public Forum** Betty Meyer stated the Street signs were all up now and so the Board could move forward with sending post cards regarding house numbers on properties. A neglected yard within the Village was discussed and Betty will send a letter to the homeowner. Betty Meyer presented a notice from Scott Bruns-Representative of Rural Water #3 requesting that the Village initiate water conservation efforts due to the drought. It was discussed that lawn watering would be temporarily banned but gardens could be watered. Kevin Holdorf said he will get a notice posted.

**Review and Approval of Minutes** After reviewing the minutes of the June 7 meeting, Kevin Holdorf made a motion to approve the minutes with a revision to the Water Operator Report that the Copper/Lead testing still needed to be done, Betty Meyer seconded the motion. All agreed. Motion carried.

After reviewing the minutes of the special meeting on June 14, Kevin Holdorf made a motion to approve, Betty Meyer seconded the motion. All agreed. Motion carried.

**Miss Manley Contest** Betty Meyer presented the submissions. Abigail Smith submitted a well written essay of her family's history in Manley. Susan Christoffersen made a motion to name Abigail Smith as Miss Manley 2012, Kevin Holdorf seconded the motion. All agreed. Motion carried. Betty Meyer will submit the endorsement so Abigail can represent Manley in the Miss Cass County Pageant during the fair.

**Water/Sewer Report** Water Clerk Dawn Holdorf presented the water report. One resident remains behind on water but they are working with Dawn to become current. Kevin Holdorf made a motion to accept the report. Betty Meyer seconded the motion. All agreed. Motion carried.

**Pillage the Village Update** Betty Meyer said she will be having a planning meeting at 7:00pm on Mondays. She said the date is still August 25, More activities for children are planned this year. Kevin Holdorf suggested a schedule of events be posted for activities so people can plan their day. Betty said the Fire Dept is having a Pancake feed and the Bar is planning a poker run. Planned activities include the Kickball tournament, poop bingo, fairy gardens and cookie/cupcake decorating.

**Community Newsletter** Susan Christoffersen reported to the Board that she has been working with John Harrington of Wirebuilt Inc to create the online newsletter. The launch date is set for July 25, it is

a weekly newsletter sent to subscribers email accounts. It is funded through a Cass County Tourism Grant the Village received. The cost to Wirebuilt is \$600 per year and then the board can set a stipend for the editor. Kevin Holdorf asked Susan to keep track of her time involved in the project. Susan also asked the Board to Charter the Newsletter as an official voice of the Community, without a quorum the item will be tabled to the August 2 meeting.

**Manley Needs Assessment** Kevin Holdorf stated that further discussion with Jerry Patry after the June meeting there is little available in grant funding for the Community Center at this time.

**County Maintenance Shop Update** Betty Meyer reported that she had checked with the County and was told that they would be exempt from paying for a Village building permit but should have addressed the Board regarding the improvements made on the property. It was decided after a brief discussion that Betty Meyer will send a letter to the County outlining the concern of the Board.

**Water Operator Report** Kevin Holdorf report that the utility shed is complete with wiring and waiting for inspection and OPPD to hook up power. Water testing is testing good.

**Treasurer's Report** Denise Swenson, absent, provided the Treasurer's Report prior to the meeting as follows:

**GENERAL CHECKING**

Beg Balance 06-08-2012			\$22979.05
Expense			
OPPD			
Fire Barn	39.88		
Town Hall	15.76		
Community Bldg	50.13	105.77	
Windstream		96.47	
Community Bldg. payment-July		350.00	
Westover Lawn Care		540.00	
Black Hills Energy-May			
Fire Barn	19.62		
Community Bldg	20.07	39.69	
Black Hills Energy- June			
Fire Barn	19.62		
Community Bldg	19.62	39.24	
Great Plains One Call		6.06	
Meeske Hardware		143.09	
Tornado Slide moving			
Bruns Construction	990.00		
Ben Kastens	40.00		
Dave Ortlieb	420.00		
Terry Meyer	470.00	1920.00	
Terry Meyer			
Tree removal	200.00		
Replace tractor battery	20.00		
Guttering	150.00	370.00	
U-Fill-It—clean-up day dumpster		383.00	3993.32

Deposits		
Cass County Treasurer 6-20	2694.74	
Dog License- 2	20.00	
Lofte Bldg permit-sign	25.00	
Sarpy/Cass Wellness	300.00	
State of Nebraska 6-29	1771.16	
Lofte Bldg permit-costume shop	25.00	4835.90
Ending Balance 07-12-2012		<u>\$23821.63</u>

**WATER CHECKING**

Beg Balance 06-08-2012		\$11005.47
Expenses		
Dawn Holdorf-June wages	80.00	
Rural Water – June	1266.95	
Kevin Holdorf—water wages-June	80.00	
Highway matching funds—July	87.50	
DHHS—inv 427738	20.00	1534.45
Deposits		
6.21		972.37
Ending Balance 07-12-2012		<u>\$10443.39</u>

**HIGHWAY CHECKING**

Beg Balance 06-08-2012		\$12051.50
Expenses		
OPPD -June street lights		363.40
Deposits		
Highway matching	175.00	
State of Nebraska	1156.26	1331.26
Ending Balance 07-12-2012		<u>\$13019.36</u>

**SEWER CHECKING**

Beg Balance 06-08-2012		\$12549.62
Expenses		
Highway matching funds –July	87.50	
Delton Bolles-June \$ 125.00		
Mowing 300.00		
Fuel 27.00	452.00	539.50

Deposits		
6-21		1350.50
Ending Balance 07-12-2012		<u>\$13360.62</u>

**COMMUNITY BUILDING CHECKING**

Balance 06-08-2012		\$1481.86
Expenses		
Meeske Ace Hardware—concrete for slide		93.75
Deposits		
Pat Smith rental	50.00	
Donation-Terry Meyer	250.00	
Berneice Hopper	5000.00	5300.00
Ending Balance 07-12-2012		<u>\$6688.11</u>

**CDBG CHECKING**

Balance 07-12-2012		<u>\$ 1.27</u>
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**FIRE BARN SAVINGS**

Balance 07-12-2012		<u>\$1355.76</u>
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Susan Christoffersen made a motion to accept the Treasurer's Report. Kevin Holdorf seconded the motion. All agreed. Motion carried.

**Review Correspondence (June 7-July 12)**

Community Public Water System Security grant information received, with a ten percent matching funds. Kevin Holdorf will check into it for the future replacement of aging valves on the community waterlines.

Dept. of Economic Development notice regarding John Trouba of SENND, disciplinary actions.  
Great Plains notice of name change for the one call service to One Call Concepts.

“Copies of the minutes and reports are on file at the home of either the Clerk or the Secretary of the Manley Board of Trustees, and available for review upon request, minutes can also be viewed at [www.manleyne.com](http://www.manleyne.com)”

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